

**DRAFT**  
**BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY**  
**MEETING MINUTES**  
**OCTOBER 7, 2010**

**TIME AND PLACE:** The Board of Audiology and Speech-Language Pathology (Board) meeting was called to order at 10:03 a.m. on Thursday, October 7, 2010, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2<sup>nd</sup> Floor, Board Room 4, Henrico, Virginia.

**PRESIDING OFFICER:** A. Tucker Gleason, Ph.D., CCC-A

**MEMBERS PRESENT:** Lillian Beasley Beahm, Au.D., CCC-A  
George T. Hashisaki, M.D.  
Wanda L. Pritekel, MA, CCC-SLP  
Ronald Spencer, RN  
Laura Purcell Verdun, MA, CCC-SLP

**MEMBERS NOT PRESENT:** Ikeita Cantú Hinojosa, JD, MSW, LBSW

**STAFF PRESENT:** Leslie L. Knachel, Executive Director  
Amy Marschean, Sr. Assistant Attorney General, Board Counsel  
Elaine Yeatts, Senior Policy Analyst  
Arne W. Owens, Chief Deputy Director  
Peggy Wood, Monitoring Program Manager  
Elizabeth Carter, Ph.D., Board of Health Professions (BHP), Executive Director  
Carol Stamey, Operations Manager  
Asia Williams, Administrative Assistant

**OTHERS PRESENT:** Karin Addison, Virginia Society of Otolaryngology – Head & Neck Surgery (VSO)  
Daniel Karakla, President, VSO  
David Bailey, Speech-Language Hearing Association of Virginia (SHAV)  
Wendy Bunting, Riverside Health System  
Kim Langston, VisualResearch, Inc.

**QUORUM:** With six members of the board present, a quorum was established.

**BOARD ELECTIONS:** The departure of four board members left the board with no chair or vice-chair. In the absence of a board officer, Mr. Spencer called the meeting to order and requested nominations for chair *pro tem*. Dr. Hashisaki moved to nominate Ronald Spencer as chair *pro tem*. The motion was seconded and carried.

Ms. Knachel read Article II of the *Virginia Board of Audiology and Speech-Language Pathology Bylaws* found in Guidance Document 30-2 to all board members regarding election of

officers.

As *chair pro tem*, Mr. Spencer requested nominations for chair. Dr. Hashisaki moved to nominate Dr. A. Tucker Gleason as chair. The motion was seconded and carried. Nominations for vice-chair were requested. Dr. Gleason nominated Laura Purcell Verdun as vice-chair. The motion was seconded and carried.

**ORDERING OF AGENDA:**

Dr. Gleason requested that the order of the agenda be revised to include the 2011 board meeting calendar under discussion/action items, and the Executive Director's Report following Regulatory Review. Mr. Spencer moved to reorder the agenda with the addition of these items. The motion was seconded and carried.

**PUBLIC COMMENT:**

Dr. Daniel Karakla, President of the VSO, addressed the Board with regard to the joint position statement dated May 3, 2010, from VSO concerning the FEES procedure submitted at the June 3, 2010, board meeting. Dr. Karakla began by expressing his support for the Speech-Language Pathology community. He stressed the intent of the statement from VSO was not to prohibit the practice of FEES by speech-language pathologists, but to highlight the need for specific guidelines on training and supervision for SLP's performing the procedure. Dr. Karakla suggested the Board review the statutes of the Tennessee Board of Audiology and Speech-Language Pathology regarding FEES training and supervision. He encouraged proposing regulatory review to incorporate guidelines for FEES training and supervision rather than relying upon Guidance Document 30-7. Dr. Karakla held further comment for later in the board meeting.

**APPROVAL OF MINUTES:**

Mr. Spencer moved to approve the minutes of the August 11, 2010, board meeting. The motion was seconded and carried.

**DIRECTOR'S REPORT:**

Arne W. Owens, Chief Deputy Director, introduced himself and informed the Board that Dr. Reynolds-Cane was unable to attend the meeting.

**New Board Member Orientation**

Mr. Owens encouraged the board members to participate in the upcoming New Board Member Orientation, scheduled for October 27, 2010, and gave an overview of what the orientation would entail.

**Virginia Healthcare Reform Initiative**

Mr. Owens apprised the Board of the role played by the Department of Health Professions (DHP) in assisting with the implementation of the new Healthcare Reform Bill. Specifically, he noted the release of a physicians data report compiled by the Health Care Workforce Data Center that reflected a shortage of doctors over the next two decades.

**National Drug Take Back Day, September 25, 2010**

Mr. Owens recognized the Board of Pharmacy and the Prescription Monitoring Program for their successful involvement in the initiative to properly dispose of unused prescription drugs.

**Wounded Warrior Program**

Mr. Owens commended providers and the Boards of Social Work, Psychology and Counseling for their service to their communities by promoting and participating in training sessions regarding the Wounded Warrior Program.

**DISCUSSION/ACTION ITEMS:****Board of Health Professions**

Elizabeth Carter, Ph.D., Executive Director for the BHP, provided a presentation on the BHP. Highlights of the presentation included the purpose, authority, history, activities, committees and accomplishments of the BHP. Dr. Carter informed the Board of the development of confidential surveys currently being utilized by the Boards of Medicine and Nursing to determine trends in the healthcare workforce. Additionally, Dr. Carter informed the Board that the Virginia Health Workforce Development Authority and the Department of Health had been awarded a Healthcare Workforce Implementation federal grant of \$1.9 million.

**Sanctioning Reference Points Training (Visual Research, Inc.)**

Kim Langston provided a presentation for the purpose of training the Board Members on Sanctioning Reference Points (SRP). Ms. Langston explained the functions of SRP and described the circumstances for which SRP would or would not be appropriate. She directed attention to the adopted SRP worksheet and instructions, highlighting the worksheet factors and scoring. Ms. Langston provided a sample case for the board members to review using the SRP worksheet.

**Health Practitioner's Monitoring Program (HPMP)**

Peggy Wood provided a presentation on the Health Practitioner's Monitoring Program (HPMP). Highlights of the presentation included an explanation of the confidential services offered to impaired practitioners and reported that there are currently 605 participating licensees.

**Review of Action Taken Regarding FEES**

Dr. Hashisaki addressed the Board concerning the need for training and supervision guidelines by means of the regulatory or statutory review process rather than relying upon Guidance Document 30-7. Based upon comment from Dr. Hashisaki and public comment made earlier in the meeting, Ms. Yeatts suggested the Board consider moving forward with a Notice of Intended Regulatory Action to propose specific requirements for training and supervision of the FEES procedure.

Daniel W. Karakla and Karin Addison representing VSO and David Bailey, representing SHAV, expressed agreement that the Board should seek regulatory review to incorporate specific requirements for FEES and would assist in a collaborative effort to develop the regulations.

Dr. Hashisaki moved to issue a Notice of Intended Regulatory Action in order to propose specific training and supervision requirements for speech-language pathologists performing the FEES procedure. The motion was seconded and carried.

### **Committee Assignments**

Ms. Knachel read the bylaws' description of the Board's committees as Dr. Gleason made the following committee assignments:

Special Conference Committee – Ms. Pritekel and Dr. Beasley Beahm, with Ms. Purcell Verdun serving as an alternate.

Credentials Committee – Dr. Beasley Beahm and Ms. Purcell Verdun.

Legislative Regulatory Committee – Dr. Gleason, Mr. Spencer, Dr. Hashisaki and Ms. Cantú Hinojosa.

Continuing Education Committee – Mr. Spencer and Ms. Pritekel.

### **Board Meetings for the 2011 Calendar Year**

The Board scheduled full board meetings for the following dates in 2011:

February 3, 2011

May 19, 2011

August 18, 2011

November 3, 2011

### **Probable Cause Case Review**

Ms. Knachel briefly explained the proposed revisions to the Probable Cause Case Review Sheet. It was the consensus of the Board to go forward with the revised case review sheet with a few minor changes offered by Ms. Marschean. Additionally, the Board agreed to continue with the current protocol for two board members to review each disciplinary case.

### **Regulatory Review**

Ms. Yeatts presented an overview of the periodic regulatory review process. She informed staff that the regulations were due for a periodic review and provided information on issues with the current regulation encountered by board staff, applicants and licensees. After discussion and review of the proposed revisions

to the current regulations, Board Counsel indicated that the number and type of changes to the regulations would prevent proceeding with a fast track process. As a result, Ms. Yeatts recommended that the Board consider issuing a Notice of Intended Regulatory Action (NOIRA) to amend its regulations. Ms. Purcell Verdun moved to issue a NOIRA based upon periodic review of the regulations to consider amending requirements for licensure, renewal and practice, to repeal Chapter 20 and reorder to Chapter 21. The motion was seconded and carried.

**EXECUTIVE DIRECTOR'S REPORT:**

**National Council of State Board of Examiners for Speech-Language Pathology and Audiology (NCSB) National Conference**

Ms. Knachel reported that she and Ms. Pritekel will be attending the conference of the NCSB. The conference will be held October 14-16, 2010 in Santa Fe, New Mexico.

**Statistics**

Ms. Knachel reported as of October 6, 2010, the number of licensees was as follows: 452 Audiologists, 108 School Speech-Language Pathologists and 2,825 Speech-Language Pathologists.

**Budget**

Ms. Knachel reported that as of the fiscal year ending June 30, 2011, there was a cash balance of \$186, 957.00.

**Discipline**

Ms. Knachel informed the Board that active practice with a lapsed license has been the prime source for disciplinary action. She reported that there are currently 10 disciplinary cases in process.

**E-Renewal**

Ms. Knachel reported that the Board will be part of an Online Renewal Pilot Project for email renewal notification to be launched this fall. Ms. Knachel stated that it is projected that this electronic notification will assist in reducing unlicensed activity, the number of lapsed licenses and costs associated with paper renewal.

**Newsletter**

Ms. Knachel highlighted the need for an updated newsletter, and encouraged the board members to submit drafts and ideas that would be beneficial for licensees and the general public. Additionally, Ms. Knachel suggested the distribution of quarterly news flashes via email to update licensees on current topics.

Ms. Knachel provided the Board with a letter from the American Speech-Language-Association (ASHA) regarding the 'development of model regulatory "telepractice" language for possible inclusion in state practice acts or general code for rules

and regulations.’ It was suggested that a newsletter article be drafted to address “telepractice” and the requirements for licensure of persons offering services as an audiologist and/or speech-language pathologist to a patient residing in the state of Virginia.

Ms. Knachel, additionally, suggested an article be drafted with regard to Endorsement from the Virginia Department of Education (VADOE) and the Board’s licensure requirements. She stated that the article would assist speech-language pathologists practicing within the public school system to determine whether they are required to hold a license with the Board or whether an endorsement from VADOE is adequate. Ms. Knachel also informed the Board that she is developing a letter in this regard for VADOE to include in the school speech-language endorsement applications.

**NEW BUSINESS:**

No new business was presented.

**ADJOURNMENT:**

With the conclusion of board business, Dr. Gleason adjourned the meeting at 3:57 p.m.

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A. Tucker Gleason, Ph.D., CCC-A  
Chair

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Leslie L. Knachel, M.P.H  
Executive Director

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Date

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Date